

Introduce yourself with confidence

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In an interview or at the beginning of a new year in a classroom, there is one thing we all are made to do – introduce ourselves. What would you say to an introduction like this-

'Hi, my name is Karan Malhotra and I have completed my high school from XYZ School'. Not impressive, no?

Introductions back then were easy, but in the formal world of today, to make an impression with your introduction, requires a certain skill. Today, let us look at a few smart tips that can help you introduce yourself in [fluent English](#) and also make an impact.



Smart Tips For Introduction In English

In the corporate world, introduction plays a vital role on how you make the first move or break the ice. There are many ways by which you can get into a comfort zone with the other person. The easiest would be to say hello along with your name and maybe shake hands. You can also ask a basic question to start a conversation, such as, 'Excuse me, do you know when the conference would begin?'

1. Break the ice

Pick a current topic and frame your question accordingly. Make sure to ask follow-up questions to continue the conversation.

You can ask things such as:

- Where are you from?
- What brings you here?

2. Listen carefully

It is vital to pay attention to other person's response so that you can ask for more details and keep going.

Let's take a look at an example:

A: Where are you from?

B: I am from India

A: Wow, when did you arrive?

B: I came here last night

A: That must be a long flight

B: Yes, I still feel jet-lagged

3. Prepare in advance

You will come into a spot where you have to answer questions as well. Therefore, it is best to practice your answers and the golden rule is to keep them short and simple.

Some regular questions that you will come across includes:

- What do you do?
- Are you having a good time?
- How was your trip?

Keep general answers prepared in order to give quick replies.

For instance:

- I am a banker with XYZ Company.
- Yes, I enjoyed the food especially fish. Did you try it?
- My trip was really nice, met a whole new bunch of people.



4. Exit smoothly

Conversations can turn awkward when you are in a situation where you don't have anything to say. It is best to leave politely. You can use sentences such as, 'Excuse me, I am running short of time, have to attend a meeting,' or 'Well, it was nice meeting you. Hope to catch you sometime later'.

Conclusion

Smile and the world will remember you. The above tips will help you introduce yourself with confidence, but smile is your ultimate tool. Don't focus much on not making an error while you [speak English](#), instead focus on speaking English with confidence. Have a great day!

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-By Shailja Varma

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