### How to book an airline ticket with travel agent?

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# What is an airline ticket?:

An airline ticket is a document issued by the travel agency or airlines. This document is used at the airport to obtain boarding pass. This document confirms the passenger's name, the name of issuing airport, ticket number, the date of travel, and the names of the cities the ticket is valid for.

A travel agency provides service on behalf of airlines, cars, railways, hotels.



## Need to Book an Airline Ticket

Nowadays we need to travel often and take flight for that. If you are travelling abroad for job or simply for a vacation you need to book your airline ticket. So you need to be very confident and smart while booking your airline ticket or

talking with the travel agent. Also you need to be very fluent in English so



that you can talk

smartly with the travel agent while booking an airline ticket.

### How to Book an Airline Ticket with Travel Agent

#### **Book an Airline Ticket with Travel Agent**

There are some ways that can be followed while booking a ticket. The ways are as follows:

- 1. Try to book your airline ticket in advance. The fares are comparatively low when tickets are booked in advance. You need to be very prompt while booking the ticket with travel agent. The cheap seats always sell first.
- 2. Be very specific about the dates you want to travel. You can contact the travel agency over phone or use the online booking reservation system to book tickets.
- 3. If you book your airline ticket with ticketing agencies which are IATA accredited, you can get the confirmation of your seats instantly.
- 4. Always go for travel agencies that offer cheap airfares and cheap airline ticket bookings.
- 5. While filling in the reservation form, fill in all required fields like name, address, departure date, arrival date, total number of passengers, and class.
- 6. While communicating with a travel agent, do not forget to give him all the essential information like departure date, arrival date, total number of passengers.

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#### **Reference Links:**

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