

How to book/cancel an appointment and inquire about Spa services?

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Today, everyone is caught up in a busy life. The pressure to meet tight schedules, time frames, work overload, all of which gets you exhausted and drained. Many a times, many of us don't even have the courage to pull through to the next day. That's when you know that you could do with a little pampering. What better than a spa? Going in for a relaxing spa treatment will help you indulge in some comfort, enticing massage that will help rejuvenate you and soothe your nerves to carry on the monotony of the everyday life.



However, what when you need to book an appointment and ask some inquiries? If you're not a native English speaker, you might feel intimidated. Hence, here is an article that will help you learn the art of inquiring and book a spa appointment in [fluent English](#).

Conversation Sample :

Situation- It's your best friend's birthday in the coming week and you want to take her for a surprise spa session with you. You need to call this top notch spa in town and inquire all about the packages they offer. You also need to book an appointment.

Example-

Receptionist- Le Comfort spa wishes you a very good afternoon. How may I help you?

Victoria- Hello! Hey. I'm Victoria and I needed to speak to someone who could help me out with some of my inquiries regards Le Comfort spa.



Receptionist- Sure Ma'am. Just give me a moment while I transfer your call to the inquiry department.

Victoria- Certainly.

Inquiry department- Good afternoon, ma'am. I'm Reena. How may I assist you?

Victoria- Hi. I just wanted to know about your spa services and about a few packages, if you could help me out.

session, please.

Reena- So, ma'am, we have a plethora of packages to offer for couples. Our birthday couple package comprises of Ayurvedic oil massage, a manicure and a pedicure pampering session, a sauna, steam and lastly, a three hour session in a private Jacuzzi.

Victoria- Wow! That's an impressive package.

Reena- Yes Ma'am. That is our birthday package and our aim at Le Comfort is to pamper our customers.

Victoria- Book me an appointment for the 7th of November at around 3 in the noon. Also, intimate me about the cost and when do I make the payment.

Reena- Appointment has been confirmed. The cost incurred is Rs. 8000/-. And you need to make half the payment online on our website and the second half will be taken from you on the day of your spa.

Victoria- Perfect. I will make the first half of the payment right away. Hope to have a great time. Thanks!

Reena- You're welcome, ma'am. Have a great day!



There you have it. A great conversation in simple English. While booking an appointment, you need to make sure your [English communication skills](#) are at its fluent best. Lastly, refrain from using any complicated words, as that could confuse the individual on the other end and mess up your appointment.

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- By Chander Madan

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