

# Misspelled words that can affect/effect your communication?

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English is a very funny language, isn't it? It is easy to learn, yet difficult to use. For instance, the affect of smoke is extremely hazardous to health. The above sentence is wrong and the correct sentence should be the effect of smoke is extremely hazardous to health. The words affect and effect sound similar. This leads to confusion for many people. Even the words accept, except and expect can be counted under the same category. Many of you might know the meaning of these words, but when it comes to using it in a sentence, most of us end up making a mistake. Don't you? Hence, it affects your communication and English skills in the professional world. The only solution for it is to understand the difference and use it cautiously to avoid errors.

## 5 Commonly Misspelled Words

Here are some words that are often confused.

### 1. Enquire and Inquire

Enquire is used when you are requesting or looking for information.

**Example:** I wanted to enquire about the course

Inquire is used when there a conduct of any investigations.

**Example:** There will be an inquiry about the accident



## 2. Principal and Principle

Principal( noun and adjective) refers to a position or person in an organization or in a financial negotiation of contracts.

**Example:** Mrs. Padma was appointed as the Principal of the school

Principle (noun) is referred as a basic rules and beliefs, which are accepted and used for basic conduct.

**Example:** He taught her the first principle of social responsibility



## 3. Compliment and complement

Compliment (Noun and Verb), represents an expression of praise, respect and admiration.

**Example:** Manager complimented Shilpa for her hard work.

Complement (Noun and Verb), describes two parts that mutually complete each other.

**Example:** They both complement each other.

## 4. Discreet and Discrete

Discreet (Adjective), means careful, cautious, showing good judgment

**Example:** He is a discreet investor.

Discrete (Adjective), means a separate and distinct.

Example: The government formed two discrete entities.

## 5. Precede and Proceed

Precede (Verb), means to come before.

**Example:** Her birthday precedes mine.

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**-By Chander Madan**

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